

CITY AND COUNTY OF SWANSEA

NOTICE OF MEETING

You are invited to attend a Meeting of the

COMMUNITIES CABINET ADVISORY COMMITTEE

At: Committee Room 5, Guildhall, Swansea

On: Thursday, 10 September 2015

Time: 2.00 pm

AGENDA

Page No.

- 1 **Election of Chair for the Remainder of the 2015-2016 Municipal Year.**
- 2 **Apologies for Absence.**
- 3 **Disclosures of Personal and Prejudicial Interests.** 1 - 2
- 4 **Minutes:** 3 - 5
To approve, as a correct record, the Minutes of the meeting of the Communities Cabinet Advisory Committee held on 13 August, 2015.
- 5 **Co-operative Housing.**
Presentation by David Palmer, Co-operative Housing Project Manager, Wales Co-operative Centre.
- 6 **Work Plan 2015-2016.** 6
- 7 **Date and Time of Future Meetings.**
Thursday, 8 October, 2015 at 2.00 p.m.



Patrick Arran
Head of Legal, Democratic Services & Procurement
Thursday, 3 September 2015

Contact: Democratic Services - 01792 636923

COMMUNITIES CABINET ADVISORY COMMITTEE

Labour Councillors: 9

R A Clay	B Hopkins
A M Cook	A S Lewis
D W Cole	H M Morris
J P Curtice	G J Tanner
T J Hennegan (Vice-Chair)	

Liberal Democrat Councillors: 2

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Independent Councillor: 1

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Conservative Councillor: 1

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Officers and relevant Cabinet Members :

Councillor A S Lewis	Cabinet Member for Next Generation Services (For Info)
Councillor W Evans	Cabinet Member for Anti-Poverty (For Info)
Phil Roberts	Director of Place
Chris Sivers	Director of People
Martin Nichols	Chief Operating Officer
Sarah Crawley	Head of Poverty and Prevention
Lee Morgan	Head of Housing and Public Protection
Democratic Services	
Archives	

Total Copies Needed:

20

Disclosures of Interest

To receive Disclosures of Interest from Councillors and Officers

Councillors

Councillors Interests are made in accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea. You must disclose orally to the meeting the existence and nature of that interest.

NOTE: You are requested to identify the Agenda Item / Minute No. / Planning Application No. and Subject Matter to which that interest relates and to enter all declared interests on the sheet provided for that purpose at the meeting.

1. If you have a **Personal Interest** as set out in **Paragraph 10** of the Code, you **MAY STAY, SPEAK AND VOTE** unless it is also a Prejudicial Interest.
2. If you have a Personal Interest which is also a **Prejudicial Interest** as set out in **Paragraph 12** of the Code, then subject to point 3 below, you **MUST WITHDRAW** from the meeting (unless you have obtained a dispensation from the Authority's Standards Committee)
3. Where you have a Prejudicial Interest you may attend the meeting but only for the purpose of making representations, answering questions or giving evidence relating to the business, **provided** that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise. In such a case, you **must withdraw from the meeting immediately after the period for making representations, answering questions, or giving evidence relating to the business has ended**, and in any event before further consideration of the business begins, whether or not the public are allowed to remain in attendance for such consideration (**Paragraph 14** of the Code).
4. Where you have agreement from the Monitoring Officer that the information relating to your Personal Interest is **sensitive information**, as set out in **Paragraph 16** of the Code of Conduct, your obligation to disclose such information is replaced with an obligation to disclose the existence of a personal interest and to confirm that the Monitoring Officer has agreed that the nature of such personal interest is sensitive information.
5. If you are relying on a **grant of a dispensation** by the Standards Committee, you must, before the matter is under consideration:
 - i) Disclose orally both the interest concerned and the existence of the dispensation; and
 - ii) Before or immediately after the close of the meeting give written notification to the Authority containing:

- a) Details of the prejudicial interest;
- b) Details of the business to which the prejudicial interest relates;
- c) Details of, and the date on which, the dispensation was granted; and
- d) Your signature

Officers

Financial Interests

1. If an Officer has a financial interest in any matter which arises for decision at any meeting to which the Officer is reporting or at which the Officer is in attendance involving any member of the Council and /or any third party the Officer shall declare an interest in that matter and take no part in the consideration or determination of the matter and shall withdraw from the meeting while that matter is considered. Any such declaration made in a meeting of a constitutional body shall be recorded in the minutes of that meeting. No Officer shall make a report to a meeting for a decision to be made on any matter in which s/he has a financial interest.
2. A "financial interest" is defined as any interest affecting the financial position of the Officer, either to his/her benefit or to his/her detriment. It also includes an interest on the same basis for any member of the Officers family or a close friend and any company firm or business from which an Officer or a member of his/her family receives any remuneration. There is no financial interest for an Officer where a decision on a report affects all of the Officers of the Council or all of the officers in a Department or Service.

CITY AND COUNTY OF SWANSEA

MINUTES OF THE COMMUNITIES CABINET ADVISORY COMMITTEE

HELD AT COMMITTEE ROOM 5, GUILDHALL, SWANSEA ON
THURSDAY, 13 AUGUST 2015 AT 2.00 PM

PRESENT: Councillor A S Lewis (Chair) Presided

Councillor(s):	Councillor(s):	Councillor(s):
A M Cook D W Cole	J P Curtice T H Hennegan	B Hopkins G J Tanner

ALSO PRESENT:

Councillor W Evans	- Cabinet Member for Anti-Poverty
Councillor J E C Harris	- Cabinet Member for Services for Adults and Vulnerable People
Councillor D H Hopkins	- Cabinet Member for Housing and Communities

Officers:

S Porter	- Housing Options Manager
P Williams	- Strategic Planning and Enabling Manager
E Jones	- Principal Planner (Policy)
P Couch	- Access To Services
J Parkhouse	- Democratic Services Officer

18 **CABINET MEMBER FOR HOUSING AND COMMUNITIES.**

The Cabinet Member for Housing and Communities attended the meeting in order to thank the Chair and the Cabinet Advisory Committee for their work and support. He added that due to forthcoming changes to Cabinet Members, he would be changing portfolio on 1 September 2015.

The Chair, on behalf of the Committee, thanked the Cabinet Member for his work and support as Cabinet Member for Housing and Communities and passed on the best wishes of the Committee to him for his new Cabinet Portfolio.

19 **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors R A Clay and H M Morris.

20 **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

21 **MINUTES:**

RESOLVED that the Minutes of the Meeting of the Communities Cabinet Advisory Committee held on 9 July 2015 be approved as a correct record.

22 **LOCAL HOUSING STRATEGY (CHAPTER 6).**

The Strategic Planning and Enabling Manager assisted by the Housing Options Manager, the Principal Planner (Policy) and the Access To Services Officer provided a presentation regarding the Local Housing Strategy. The purpose of the presentation was to review Chapter 6 of the Strategy which encompassed:-

- Homelessness;
- Homelessness - Housing Act 2014;
- Supporting People Programme;
- Aging Population;
- Black and Minority Ethnic Groups;
- Gypsies and Travellers;
- Housing and Sustainability.

The Committee asked a number of questions of the Officers who responded accordingly. Discussions centred around the following:-

- Inclusion of temporary accommodation unit figures in the Strategy;
- Managing the services in light of the possible resource cuts as a result of cuts being imposed upon local government;
- Reviewing accommodation in conjunction with Social Services, especially in light of future priorities focusing more upon independent living for an aging population;
- The return to Council homes building by the Authority and the forecast on building homes for life;
- Gypsies and Travellers - the outcome responses were still awaited from Scrutiny Committee;
- Accommodation needs assessments in the LDP Deposit Plan to 2025.

The following amendments were proposed:-

- Figures relating to permanent accommodation, financial support and a summary and analysis of demand by updated within 6.1 - Homelessness;
- Figures relating to temporary accommodation units be included within 6.1 - Homelessness.

RESOLVED that:

- (1) the contents of the presentation be noted;
- (2) the proposed amendments to Chapter 6 listed above be agreed;
- (3) a copy of the presentation be circulated to the Committee.

23 **WORK PLAN 2015-2016.**

The Chair presented the updated Communities Cabinet Advisory Committee Work Programme 2015-2016.

RESOLVED that:

- (1) the contents of the report be noted;
- (2) the update following completion of the Universal Credit Seminars be removed from the Work Plan;
- (3) a presentation be provided to the next scheduled meeting regarding Co-operative Housing;
- (4) update regarding Food Banks be added to the Work Plan.

24 **DATE AND TIME OF FUTURE MEETING - THURSDAY, 11 SEPTEMBER, 2015.**

NOTED that the next meeting be held at 2.00 p.m. on Thursday 11 September 2015.

The meeting ended at 2.55 pm

CHAIR

Agenda Item 6

Report of the Chair

Communities Cabinet Advisory Committee – 10 September 2015

COMMUNITIES CABINET ADVISORY COMMITTEE WORK PROGRAMME 2015/16

Date	Subject Area	Lead
2 June 2015	Local Housing Strategy (Chapters 1-4): Introduction; Housing Market Assessments; Land Use Planning Framework and Affordable Housing.	2 June 2015
13 August 2015	a. Local Housing Strategy (Chapter 6) <i>Addressing the Needs of specific Groups: Homelessness Supporting People; An Ageing population; The housing needs of the BME Population; Gypsies & Travellers and Sustainability & Housing</i>	Peter Williams
10 September 2015	a. Co-operative Housing.	David Palmer, Co-operative Housing Project Manager, Wales Co-operative Centre.
8 October 2015	a. Update on Anti Poverty Training – Community Development and Strategic Poverty Plan training	
12 November 2015		
10 December 2015		
14 January 2016		
11 February 2016		
10 March 2016		
14 April 2016		
12 May 2016		
To be Scheduled/Confirmed	<ul style="list-style-type: none"> a. private rented sector lettings team and change in policy b. rent recovery and Housing Benefit fraud c. The Senior Welfare Rights Officer provide an update following completion of the Universal Credit Seminars d. Rose McCreesh provide a presentation on changes to Council tax in respect of empty properties e. The role of third sector organisations and how they impact/compliment the Poverty Prevention agenda. f. Joseph Rowntree Foundations (JRF) publication on Black and Ethnic Minority Poverty. 	